



## KENYA REINSURANCE CORPORATION LTD

### ADDENDUM 2

The Kenya Reinsurance Corporation Ltd has found it necessary to issue addendum to further clarify various aspects of the tender advertised on MY GOV of 21<sup>st</sup> March 2023.

S/N	<b>REQUEST FOR PROPOSAL FOR CONSULTANCY FOR IT CAPABILITY AND MATURITY ASSESSMENT - KRC/2025/2023/051</b>		
Ref	Scope	Bidders Queries	Kenya Re Response
<b>5.6a</b>	Evaluate current ICT capabilities focusing on ICT governance and management structures, policies, processes, and practices required to deliver its mandate.	How many policies are expected to be evaluated	Approximately 40 policies including those of subsidiaries and ISMS.
<b>5.6b</b>	Assess current ICT systems and infrastructure against operational requirements, future expansion and ICT risks posed from the ownership and use of the systems.	<p>Do you have an independent way to confirm the listing of all the organization's ICT systems?</p> <p>Is the objective to confirm the ICT systems are fit for purpose or confirm if they also supports the organization's long term goals Or Is it to confirm that all features of the ICT systems are in use as expected by the organization?</p>	<p>The listing of all the organization's ICT systems will be provided at the onset of the assignment.</p> <p>Both</p>

		Or to confirm both of the above?	
		Does the organization have a way for us to confirm the completeness of all the infrastructure in your inventory?	No, there no is 100% accurate scanner to check completeness of all the infrastructure in the inventory.
		Please confirm if this will be restricted to OS, DBs and network devices only (switches, routers and servers).  If not, kindly confirm what other infrastructure will be covered?	It includes OS, DBs and network devices (switches, routers and servers), Firewalls, Data center, Backup arrangement and all ICT Systems in the organization.
		Are we also required to confirm if the infrastructure is adequate for the relevant system?  Or  To confirm if the infrastructure is fit for purposes (i.e. latest version, latest licenses, latest patches etc.)  Or  To confirm both of the above?	Both
		Does the work include a review of performance logs of current infrastructure?	Yes
<b>5.6e</b>	Review the organization's technology- enabled	How many projects were completed in the last three	6

	projects (all ongoing and projects completed over the last three years) against the Strategy, requirements and anticipated benefits and propose an IT project management Framework for adoption.	years?	
		How many projects are currently ongoing?	4
<b>5.7</b>			
<b>3b</b>	The business processes for each department, clearly identifying gaps in the business requirements and the role of ICT in enhancing the effectiveness and efficiency of the processes.	How many departments or business units are in scope for the review?	25 Departments
		What is the total number of the business processes to be reviewed?	Will be known once the engagement with the departments is carried out.
<b>3i</b>	The ICT Policies, procedures, standards, and guidelines and come up with comprehensive recommendations any gaps identified.	How many polices are to be reviewed?	Approximately 40 policies including those of subsidiaries and ISMS.

### **Preliminary and Mandatory Requirements**

### **Section 6.1 Technical Evaluation**

<b>Ref</b>	<b>Scope</b>	<b>Comments</b>	
<b>4</b>	Bid Security Kenya shillings one hundred and thirty Thousand (Kes 95,000.00	Please clarify whether the bid security amount should be KES 95,000 or KES 130,000.	BID SECURITY IS KSHS 95,000.00

**Additional Clarification:**

The contract period is three (3) years.

The bidder will be expected to complete the assignment within 12 weeks of engagement. Thereafter, the bidder will carry out annual assessment and issue a report of findings including the revised maturity index at the point of review.

**Bidders Quotation**

Period	Amount
1 <sup>st</sup> Year	
2 <sup>nd</sup> Year	
3 <sup>rd</sup> Year	
TOTAL	

The addendum has been sent to all bidders who have so far downloaded the tender document. Any bidder who has not received their relevant addendum may download the same from the Kenya Re website **www.kenyare.co.ke**

All other conditions and requirements in the respective principal tender documents remain the same. Prospective bidders may download the tender document from the Kenya Re website **www.kenyare.co.ke** free of charge.

Tenders in sealed envelopes bearing the correct **tender number** should be deposited in the Tender Box located on the 16<sup>th</sup> floor of Reinsurance Plaza Aga Khan Walk Nairobi or be sent to:-

**Managing Director**

**Kenya Reinsurance Corporation, Ltd**

**Reinsurance Plaza, Nairobi**

**Aga Khan Walk**

**P.O. Box 30271 - 00100**

**NAIROBI**

To be received by **18<sup>th</sup> APRIL 2023 at 10.00 a.m.** Tenders will be opened the same day and time in the Corporation's Boardroom in the presence of bidders or their representatives who choose to attend.